



Village Board Meeting Minutes

DATE: Tuesday, **March 7, 2017**
LOCATION: Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684
TIME: 6:00 p.m.
TYPE: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

- Trevor J. Clatfelter, President
- Bret Hahn, Trustee
- Brian Long, Trustee
- Kevin Schultz, Trustee
- Krista Sherrock, Trustee
- Jay Timm, Trustee
- Nancy Zibutis, Trustee

OFFICIALS IN ATTENDANCE

Mike Moos, Deputy Village Administrator & EMA Director; Angela Fyans-Jimenez, Legal Counsel; Kevin Kuhn, Village Engineer; Craig Bangert, Chief of Police; Sean Newton, Public Works Director; Bruce Beal, Sewer Coordinator and Jeremy Stuenkel, Treasurer.

PUBLIC IN ATTENDANCE

Sandy Walden, John Miller, Colleen Olsen and Byron Painter.

OPENING

1. Roll Call – Mr. Moos conducted a roll call of village board members. Trustees Zibutis and Hahn have excused absence and Trustee Sherrock will be about 10 minutes late. President Clatfelter indicated a quorum.
2. Pledge of Allegiance – Kevin Schultz led the group in the Pledge of Allegiance.
3. Set Agenda - President Clatfelter asked the Board for nonvoting items to be added to the agenda. Trustee Timm wished to discuss Clean-Up Day. Nothing further was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion to set the agenda. *Motion by Trustee Timm to Set the Agenda, seconded by Trustee Schultz. Voice Vote with the Ayes having it (4/0). Motion Passed.*

CLERK'S REPORT

1. February 21, 2017 meeting minutes were presented for approval. *Motion to approve by Trustee Long, seconded by Trustee Schultz. Roll Call Vote with the Ayes having it (4/0). Motion Passed.*
2. Presentation of Bills for Approval – President Clatfelter asked Treasurer Stuenkel if there were any items to be highlighted. Treasurer Stuenkel indicated a payment to Truman Flatt and Sons is part of the board package and will be processed upon approval under #2 of the Presidents Report. No other discussion presented to the President so he asked for a motion pay the bills. *Trustee Timm made a Motion to Approve Payment of Bills, seconded by Trustee Long. Roll Call Vote with the Ayes having it (4/0). Motion Passed.*

TREASURER'S REPORT

Treasurer Stuenkel provided a summary report of accounts and balances. Seeing no further discussion, the Chair asked for a Motion to Approve the Treasurers Report. *Trustee Schultz made the motion, seconded by Trustee Timm. Roll Call vote with the Ayes having it (4/0). Motion Passed.*

ENGINEERING REPORT

Village Engineer Kuhn introduced and reviewed the main recommended changes to the Village Ordinance.

TRUSTEE SHERROCK PRESENT

Trustee Sherrock arrived at 6:15 and the recorder entered her into the record as being present.

ENGINEER REPORT CONTINUED

Engineer Kuhn explained many of the changes are items that are required or normally used in the area and make sense to use. Engineer Kuhn reviewed some of the items that he felt needed further explanation. At the next board meeting a vote will be taken to adopt the changes. This provided a month for the Board to review.

Engineer Kuhn then provided an explanation of the Truman Flatt bill for the paving project and the 5% holding of funds to cover the costs related to items still needing to be addressed.

LEGAL REPORT

Village Attorney Angela Fyans-Jimenez indicated nothing new to report.

ZONING OFFICER REPORT

Nothing new to report.

VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT

President Clatfelter indicated Economic Development Coordinator Swinford was excused from the meeting and there was nothing new to report.

PRESIDENT'S REPORT

1. Action on Revisions to the Subdivision Ordinance – tabled to the next meeting.
2. Truman L. Flatt & Sons Pay Request #1 (Capital Improvement Plan 2016) – this was discussed in the engineer's report. *Motion by Trustee Sherrock to Authorize Payment of Truman Flatt Request #1 of \$1,365,152.17, Trustee Long seconded the motion. Roll Call Vote with the Ayes having it (4/0). Motion Passed.*
3. Sponsorship of FFA Prime Rib Dinner – President Clatfelter brought to all's attention that the FFA Prime rib dinner will be held this year on March 11, 2017. This is an annual fundraiser and they have requested a donation from the Village. *Motion by Trustee Timm to donate \$100 for this year's FFA Dinner, seconded by Trustee Sherrock. Roll Call Vote with the Ayes having it (4/0). Motion Passed.*

COMMITTEE / DEPARTMENT REPORTS

Clean-Up Day Update

Trustee Timm and Deputy Village Administrator Moos discussed that arrangements with metal vendor, recycle vendor (BLH), Salvation Army and trash company have been made. Once costs are finalized we can decide if we can afford to add a paper shredding vendor.

Building Permit Update

Engineer Kuhn provided Trustee Zibutis's report in her absence. There was one Non-Structural Demolition Permit issued for the old Family Video site. Permit fee was \$300.

Building Permit Summary for January 1, 2017 to December 31, 2017

New Residential Permits	Number Issued	Estimated Cost	Permit Fee
Single Family	1	\$285,000	\$920
Two-Family	0	\$0	\$0
Multi-Family	0	\$0	\$0
Subtotal	1	\$285,000	\$920
Addition or Alteration			
Residential	0	\$0	\$0
Commercial	0	\$0	\$0
Subtotal	0	\$0	\$0
Accessory Structures			
Fences, pools, unattached bldgs	3	\$16,500	\$150
Commercial			
New Commercial	0	\$0	\$0
Existing Build-Out	0	\$0	\$0
Subtotal	0	\$0	\$0
Other			
Demo, Grading, Drainage & Signs	3	\$0	\$500
Total All Categories	7	\$301,500	\$1,570

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert indicated they are hosting the Blood Mobile for a blood drive on March 18th.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Moos informed the audience that WICS TV20 (Ch55 too) interviewed staff for severe weather preparedness week. That was a great opportunity to state our safety message.

On the evening of the 6th the EOC was activated (11-13:30) due to severe storms in the area. Nothing to report for damage.

On March 4th Deputy Director Burge and Direct Moos attended an all-day Severe Weather Seminar, held at Eureka College.

DEPARTMENT OF PUBLIC WORKS REPORT

Mr. Bruce Beal provided a report on a possible Ameren/State of Illinois power efficiency program. Local government building is inspected to ascertain what lights and fixtures can be replaced with LED lighting. The grant paperwork must be in by April 3rd, and the actual work would need to be done by May 8th. The police station was audited and there is an estimated 39.58% reduction in

electrical costs if we convert over. Mr. Beal estimated it would cost approximately \$5,600 for material. The reimbursement through the grant would be \$1,328. The approximate cost would be \$4,200. If approved by Ameren it then goes to the State DCEO which can provide a partial rebate for the purchase and installation of the fixtures. President Clatfelter felt that this was not an emergency item, that he wanted to discuss this with the treasurer and to put this on the next meeting agenda.

President Clatfelter asked on the status of receiving the new mower. Mr. Beal indicated we should receive later this month. President Clatfelter then discussed that we did receive bids from two banks of loan proposals for the new mower. Trustee Schultz, Administrator Swinford and public works will work out the loans, most likely as a 3-year note.

NEW BUSINESS

Trustee Sherrock asked that the After-Prom donation be added to the next Village Board agenda.

OLD BUSINESS

No old business to discuss.

CIVIC ORGANIZATION

No civic organizations present.

PUBLIC COMMENT

Mr. John Miller had signed in to speak before the Board. Mr. Miller had 4 items he wished to discuss and was concerned that this could not be done in the 3 minutes allotted. After a brief discussion by President Clatfelter and Mr. Miller on the rules, Mr. Miller decided to not proceed with his presentation. President Clatfelter reminded Mr. Miller that he is more than welcome to email any questions to himself, the Board and/or staff.

EXECUTIVE SESSION

No Executive Session to be held.

ADJOURNMENT

Motion to adjourn was made by Trustee Schultz, seconded by Trustee Sherrock. Voice Vote with Ayes having it (4/0). Motion Passed. Meeting adjourned at 6:45pm.

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator