



Village Board Meeting Minutes

DATE: Tuesday, July 25, 2017
LOCATION: Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684
TIME: 6:25 p.m.
TYPE: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

- Trevor J. Clatfelter, President
- Pam Gray, Trustee
- Bret Hahn, Trustee
- Brian Long, Trustee
- Kim Rockford, Trustee
- Kevin Schultz, Trustee
- Jay Timm, Trustee

OFFICIALS IN ATTENDANCE

Michael Stratton, Village Administrator; Mike Moos, Acting Village Clerk • Deputy Village Administrator • EMA Director; Gregory Moredock, Legal Counsel; Jeremy Stuenkel, Treasurer; Kevin Kuhn, Village Engineer; Craig Bangert, Chief of Police and Bruce Beal, Sewer Coordinator Public Works.

PUBLIC IN ATTENDANCE

Byron Painter, Missy Kinsel, John Miller and Larry Stone.

OPENING

1. Roll Call – Acting Village Clerk Moos conducted a roll call of village board members with all members present except Trustee Rockford. President Clatfelter indicated Trustee Rockford has an excused absence and there is still a quorum.
2. Pledge of Allegiance – Chief Bangert led the group in the Pledge of Allegiance.
3. Set Agenda - President Clatfelter asked the Board for non-action items to be added to the agenda. Trustee Timm indicated he would like to provide a Clean-Up Day update. Nothing further was brought to the President’s attention, President Clatfelter indicated he would entertain a motion to set the agenda. *Motion by Trustee Schultz to Set the Agenda, seconded by Trustee Timm. Voice Vote with the Ayes having it (5/0). Motion Passed.*

CLERK’S REPORT

1. July 11, 2017 Meeting Minutes were presented for approval. *Motion to Approve the June 6, 2017 Minutes was made by Trustee Gray, seconded by Trustee Hahn. Roll Call Vote with the Ayes having it (5/0). Motion Passed.*

2. Presentation of Bills for Approval – President Clatfelter asked if there were any questions regarding the bills. Treasurer Stuenkel indicated there was small error in a payment to Hartman Landscaping for work done in Ridgeway Park that came out of TIF that should have come out of Parks of which was corrected. Peterson Plumbing boring costs were in the bills. Treasurer Stuenkel also wanted to talk to Trustee Timm on the Clean-Up Day bills as the invoice is much higher than what he had indicated they were going to charge us. Nothing further was brought to the President’s attention. President Clatfelter indicated he would entertain a motion to pay the bills. *Trustee Long made a Motion to Approve Payment of Bills, seconded by Trustee Hahn. Roll Call Vote with the Ayes having it (5/0). Motion Passed.*

TREASURER’S REPORT

Treasurer Stuenkel indicated this report is provided on the first Tuesday meeting of the month.

ENGINEERING REPORT

Engineer Kuhn indicated his items are covered under the Presidents report.

LEGAL REPORT

Mr. Moredock indicated he had nothing to report.

VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT

1. Zoning Report – no activity to report.
2. Building Permit Report – staff will re-establish the reports at the August meeting.

PRESIDENT’S REPORT

1. Recognition of Cameron Witts, 2017 IHSA Class 1A Pole Vault State Champion – tabled to next meeting as Mr. Witts was unavailable.
2. Appointment of Village Administrator Michael Stratton as FOIA Officer/OMA Designee. President Clatfelter indicated it has to be done and took a *Motion from Trustee Hahn, seconded by Trustee Schultz to Appoint Michael Stratton as FOIA Officer/OMA Designee. Roll Call Vote with the Ayes having it (5-0). Motion Passed.*
3. Accept engagement letter with John M. Meyers P.C. Attorney at Law for FOP police negotiations and special projects. President Clatfelter indicated a copy of the engagement letter is in the board package and we will be starting contract negotiations this week with the FOP. Mr. Meyers has experience in this area. Sorling will remain main legal counsel. President Clatfelter indicated he would entertain a motion. *Motion was made to Accept the Engagement Letter from John Meyers for FOP police negotiations and special projects from Trustee Timm, seconded by Trustee Long. Roll Call Vote with the Ayes having it (5-0). Motion Passed.*
4. Approval of Fiscal Year 2018 Appropriation Ordinance and Budget. President Clatfelter indicated the earlier hearing (5:30 hearing) discussed this in detail. Modifications were made to the draft budget, any further discussion by trustees? *Motion to Approve Fiscal Year 2018 Appropriation Ordinance and Budget made by Trustee Schultz, seconded by Trustee Long. Roll Call Vote with the Ayes having it (5-0). Motion Passed.*

5. Final Approval – Storm Sewer Tap \$500 Fee. President Clatfelter indicated the residents agreed to this, bill is in for the boring and pipe. We should have a motion on this to finalize. *Motion by Trustee Timm, seconded by Trustee Hahn to attach a \$500 storm sewer tap fee to this project. Roll Call Vote with the Ayes having it (5-0). Motion Passed.*
6. Discussion – Occupancy Permit \$500 Deposit. President Clatfelter indicated there is only discussion on this, we will not be taking action on this yet. He provided history for this suggested action. Provides incentive for Builders to wait for Occupancy Permit before letting people start to live in new construction. We will be putting that in Ordinance form.
7. Old Tipton 3rd Addition Final Plat Pending. President Clatfelter we are trying to get wrapped up and hopefully get done by next meeting.

COMMITTEE / DEPARTMENT REPORTS

Village Wide Clean-Up Day Update: Trustee Timm reported that Mr. Beal could provide him the results of the metal collection through a check to the Village in the sum of \$438.40.

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert indicated the prescription drug collection box continues to be a very productive and successful program. They also recently held a Collection Day with the DEA.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Mike Moos indicated nothing new to report.

DEPARTMENT OF PUBLIC WORKS REPORT

PW Coordinator Beal indicated new mulch has been spread at the playground in Waldrop Park to refresh that area.

NEW BUSINESS

No new business to discuss.

OLD BUSINESS

No old business to discuss.

CIVIC ORGANIZATION

No civic organizations present.

PUBLIC COMMENT

Mr. John Miller – spoke about the teen court. Don't know if you voted on it as I missed a couple of meetings but I appreciate you looking into that and allowing a vote for support as far as giving back to the community.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

Motion to adjourn was made by Trustee Schultz, seconded by Trustee Gray. Voice Vote with Ayes having it (6/0). Motion Passed. Meeting adjourned at 6:40 p.m.

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator