

Village of Sherman

Board of Trustees

Regular Board Meeting/Sherman Village Hall

Official Minutes

Tuesday, August 23, 2011

President Trevor J. Clatfelter called the meeting to order at 6:00 p.m.

OPENING: Clerk Oller presented the Roll Call with six members being present: Trustee Hahn, Trustee Long, Trustee Sherrock, Trustee Schultz, Trustee Timm and Trustee Zibutis.

Also present: Village Administrator John Swinford, Village Engineer Dave Booher, Attorney Jeff Jurgens, Reporter Byron Painter, Sewer Director Bruce Beal, Police Chief Eric Smith, Public Works Director Sean Newton, Michelle Walsh, Scott Loftus and Bill Shepard.

President Clatfelter requested to set the Agenda. Trustee Schultz made a motion to set the Agenda. Motion was seconded by Trustee Sherrock and was unanimously carried by the board. Motion passed.

PRESENTATION OF FLAG: Captain Travis Turner with the Illinois National Guard and the Sherman Police Department donated a flag to the Department as a token of his appreciation of the support he and his family received during his deployment and since he has been back.

CLERK'S REPORT: Presentation of the July 19, 2011 Annual Budget Meeting minutes were brought to the board. Trustee Zibutis made a motion to approve the Annual Budget Meeting Minutes. The motion was seconded by Trustee Timm and was carried unanimously by the board. Motion passed.

Presentation of the Minutes and Approval were brought to the board. Trustee Sherrock made a motion to approve the Official Minutes of August 2, 2011. Motion was seconded by Trustee Hahn and was carried unanimously by the board. Motion passed.

Clerk Oller also presented bills to be approved for payment. A motion was made by Trustee Long to approve the bills. Motion was seconded by Trustee Schultz and was carried unanimously by the board. Motion passed.

TREASURER'S REPORT: No report presented.

ENGINEERING REPORT: Engineer Dave Booher informed the board that the Safe Routes to School Project had started last week. He mentioned that the contractors had laid one thousand feet of sidewalk and they were able to use a curb machine which allowed them to get it done without using forms. He also informed home owners that the trees would be removed to finish the project and they would replace them. The contractors informed Booher that the project would be finished by October 18, 2011 although they may be finished within a couple of weeks. Booher also mentioned that the Old Tipton second addition is under construction and all water and sewer lines have been installed, some

gutters have been poured and paving should start within the next week. Engineer Booher updated the board on the County Market progress by stating that the foundation is complete and the walls are starting to be built and their schedule is to have the roof on and the parking lot paved by winter. Engineer Booher stated that they contacted the contractor who did the oil and chipping for Fancy Creek Township and they charged the Village the same rate as the township to have Sebring Drive oiled and chipped.

LEGAL REPORT: No report presented.

ZONING OFFICER REPORT: Trustee Zibutis mentioned that there were several building permits issued. Two were single family homes and one was a fence totaling \$1,750.

VILLAGE ADMINISTRATOR/ECONOMIC DEVELOPMENT COORDINATOR REPORT: Village Administrator John Swinford reported getting two complaints by phone and one by email regarding the parking along 3rd Street by the elementary school with concerns of emergency responders not being able to get to the houses along that road in case of an emergency due to congested parking with school being back in session. It was recommended by Village President, Trevor Clatfelter, to have Engineer Booher check the width of the road and report back to the board in a future meeting to discuss the issue.

PRESIDENT'S REPORT: President Clatfelter ratified the appointment of Attorney Jeff Jurgens as the Village Attorney. A motion was made by Trustee Timm to appoint Attorney Jeff Jurgens as the Village attorney. The motion was seconded by Trustee Sherrock and carried unanimously by the board. Motion passed.

President Clatfelter called Sherman police officer Chris Fulscher to explain an incident that occurred on August 13, 2011 at 1:42 a.m. at the Double H Tavern. Officer Fulscher witnessed the bartender serving alcohol after the time in which the license allows. The board agreed a fine should be issued considering a similar issue with an establishment that was previously fined in the past. A motion was made by Trustee Zibutis to fine the Double H Tavern \$50 for the Liquor License Violation. The motion was seconded by Trustee Sherrock and was carried unanimously by the board. Motion passed.

President Clatfelter presented the approval of loan Ordinance for the Waldrop Park playground equipment. A motion was made by Trustee Sherrock to pass the Ordinance for the Waldrop Park playground equipment. Motion was seconded by Trustee Zibutis and carried unanimously by the board. Motion passed.

President Clatfelter presented the approval of loan Ordinance for 2011 Ford Expedition Police Vehicle. A motion was made by Trustee Timm to pass the ordinance for 2011 Ford Expedition Police Vehicle. Motion seconded by Trustee Hahn and carried unanimously by the board. Motion passed.

President Clatfelter presented the approval of loan Ordinance for 2011 Exmark Mower to the board. A motion was made by Trustee Long to approve the Ordinance for 2011 Exmark Mower. Motion was seconded by Trustee Zibutis and carried unanimously by the board. Motion passed.

President Clatfelter presented the approval of loan Ordinance for 2011 Ford F550 Works Vehicle to the board with an amendment to change the disbursement of the loan. It is now going to be that 25% come from the TIF fund and the remaining 75% will be split between the General Fund and Sewer Fund. A motion was made by Trustee Long to approve the Ordinance for 2011 Ford F550 Works Vehicle. Motion was seconded by Trustee Schultz and carried unanimously by the board. Motion passed.

President Clatfelter presented the approval of loan Resolution for 1999 Ford F450 Public Works Bucket Truck to the board. The resolution also stated that 100% of the purchase will come from the TIF fund. A motion was made by Trustee Hahn to approve the Resolution for 1999 Ford F450 Public Works Bucket Truck. Motion was seconded by Trustee Timm and carried unanimously by the board. Motion passed.

*President Clatfelter presented approval of a \$2,000 payment to Kennected Software (ELERT) which was budgeted under Emergency Management for FY 2012. A motion was made by Trustee Timm to approve the \$2,000 payment to Kennected Software. Motion was seconded by Trustee Zibutis and unanimously carried by the board. Motion passed.

COMMITTEE/DEPARTMENT REPORTS: Trustee Sherrock informed the board that some of the play ground equipment for Waldrop Park will be installed the week of September 12, 2011 and that the Public Works Department is working hard to get concrete poured and everything prepped for the equipment delivery.

Trustee Long reminded everyone of Movie in the Park night on Saturday September 17, 2011 at dusk and requested that two more port-a-potties and extra garbage cans be delivered for the event. Trustee Long also requested that temporary signs be put up along the road during JFL games for thru traffic to slow down due to families, mostly children, crossing the road to attend games.

SHERMAN POLICE DEPARTMENT REPORT: No report presented.

EMERGENCY MANAGEMENT AGENCY REPORT: No report presented.

DEPARTMENT OF PUBLIC WORKS REPORT: No report presented.

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENT/QUESTIONS: None

ADJOURNMENT: Mayor Clatfelter called the meeting to adjourn. Trustee Zibutis made a motion to adjourn the meeting. Motion seconded by Trustee Schultz and unanimously carried by the board. Motion passed.

Meeting adjourned at 7:00 p.m.

