

Village of Sherman

Regular Board Meeting of the Sherman Village Board of Trustees

Sherman Village Hall, 401 St. John Dr. Sherman, IL

Tuesday, October 6, 2015

President Trevor J. Clatfelter called the meeting to order at 6:00 p.m. and led the assembly in The Pledge of Allegiance.

OPENING: Clerk Oller presented Roll Call with five members present: Trustee Hahn, Trustee Long, Trustee Schultz, Trustee Timm, and Trustee Zibutis. Trustee Sherrock was absent.

Also present: Byron Painter, John Swinford, Jeremy Stuenkel, Eric Smith, Ryan Keith, Don Craven, Bill Shepard, John Miller, Colleen Olson, Sandy Walden, Mike Moos, Bruce Beal, Mark Cobb, Tim Smith, Scott Roach, and Angela Fyans-Jimenez.

President Clatfelter requested to set the Agenda. Trustee Zibutis made a motion to set the Agenda. Motion was seconded by Trustee Long and was unanimously carried by the board. Motion passed.

CLERK'S REPORT: Presentation of the Minutes and Approval were brought to the board. Trustee Hahn made a motion to approve the Regular Meeting Minutes of September 22, 2015. Motion seconded by Trustee Schultz and was unanimously carried by the board.

Presentation of bills for approval was presented to the board. Trustee Long made a motion to approve all bills to be paid. Motion seconded by Trustee Zibutis and was unanimously carried by the board. Motion passed.

TREASURER'S REPORT: Treasurer Stuenkel presented the August 2015 Treasurer's Report to the board. Trustee Zibutis asked about the Sewer Fund balance and Treasurer Stuenkel explained that the balance will increase during the Fiscal Year due to resolving a monthly transfer and sewer rate increases. Trustee Schultz made a motion to approve the August 2015 Treasurer's Report. Motion seconded by Trustee Timm and was unanimously carried by the board. Motion passed.

VILLAGE ARCHITECT REPORT: A Change Order for the Village Center Municipal Park Project was presented to the board by Tim Smith and Scott of Evan Lloyd Associates, Inc. The Change Order is for a total of \$10,804 for darker mortar to match the cultured stone that will be installed and to install double doors to the

amphitheater stage entrance. Trustee Hahn made a motion to approve the Change Order in the amount of \$10,804. Motion seconded by Trustee Zibutis and was unanimously carried by the board. Motion passed.

Tim Smith updated the board on the Village Center Drive Municipal Park Project as well. He explained that the concrete is being poured for the structure and the goal is to have it finished by April although it depends on the weather. Slab for the East Pavilion has been poured as well. The plan as of now is that the building use will be seasonal only although there are options available for heating/cooling.

ENGINEERING REPORT: Engineer Kuhn informed the board that he is currently assisting with work on the park project such as pouring concrete, moving dirt and rock.

LEGAL REPORT: No report presented.

ZONING OFFICER REPORT: Trustee Zibutis reported \$50 in building permit fees collected for 1 shed.

VILLAGE ADMINISTRATOR/ECONOMIC DEVELOPMENT COORDINATOR REPORT: No report presented.

PRESIDENT'S REPORT: A Resolution approving payment to the Central Laborers' Pension, Welfare and Annuity Funds due to audit liabilities, Report Form shortages and surcharge assessments was presented to the board. President Clatfelter stated that the total amount was \$10,208.01 although he requested to pay a total not to exceed \$10,500. Trustee Schultz made a motion to approve the Resolution approving payment to the Central Laborers' Pension, Welfare and Annuity Funds due to audit liabilities, Report Form shortages and surcharge assessments. Motion seconded by Trustee Long and was unanimously carried by the board. Motion passed.

An Ordinance amending Chapter 3 of the Village Code to ensure any audit notice will include who will be conducting the audit was brought to the board. This Ordinance was amended to be pursuant to state statute. Trustee Schultz made a motion to amend the Ordinance Chapter 3 of the Village Code to ensure any audit notice will include who will be conducting the audit. Motion seconded by Trustee Timm and was unanimously carried by the board. Motion passed.

Zoning Board of Appeal Appointments will be discussed at a future meeting.

Planning Commission Appointments will be discussed at a future meeting.

The board established Sherman Trick-or-Treating hours for Halloween to be on Saturday, October 31, 2015 from the hours of 5:00 p.m. to 8:00 p.m.

COMMITTEE/DEPARTMENT REPORTS: No report presented.

SHERMAN POLICE DEPARTMENT REPORT: Chief Eric Smith informed the board that the AED was used once again to save a life. Officer Boehme responded to a call with a man not breathing and was able to stabilize him before the paramedics arrived.

EMERGENCY MANAGEMENT AGENCY REPORT: No report presented.

DEPARTMENT OF PUBLIC WORKS REPORT: No report presented.

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENT/QUESTIONS: Appeal of resident on Code and Ordinance Violation 6-5-4 Restraint of Animals, "Animal, Run At Large" SH15-1257 was presented to the board. Mark Cobb explained that Cass Communications had entered his fenced in back yard for locates. The fence was not latched correctly so his dog was able to get out of the fence causing him to receive a one hundred dollar fine. Mr. Cobb presented a letter from Cass Communications stating that they were at fault for the dog getting out. Trustee Timm made a motion to eliminate the Ordinance Violation by granting the appeal. Motion seconded by Trustee Zibutis and was unanimously carried by the board. Motion passed.

Sherman resident Sandy Walden stated she had not received any response from an email she had sent that included several questions. Trustee Zibutis stated she had responded to one email only to realize later that it had been forwarded to numerous people. Mrs. Walden stated that she forwarded the email response to friends that could not attend the meeting. The email she sent to the Village was regarding bills that were paid and it was sent to John and Amanda only. President Clatfelter stated that the Village does comply with all of the information that Mrs. Walden requests and that the staff cannot spend all of their time answering numerous responses that she is seeking beyond that. He also informed Mrs. Walden that in response to Trustee Zibutis' statement, that she will most likely not receive an answer. Mrs. Walden stated that President Clatfelter was interrupting her time to speak and that the board and mayor are all political, public officials, who are responsible to the people that spend public funds/tax dollars to be trusted with, and they are bound to respond to questions.

EXECUTIVE SESSION: President Clatfelter announced that the Village Board would resolve into executive session with no action items to take place once resolving back into regular session. Trustee Hahn made a motion to resolve into Executive Session. Motion seconded by Trustee Long and unanimously carried by the board. Motion passed.

Meeting adjourned to enter into Executive Session at 6:54 p.m.

President Clatfelter called for a short recess until the public body exited the chamber. Executive Session proceeded at 6:58 p.m.

Trustee Schultz made a motion to adjourn Executive Session and resolve back into the Regular Meeting. Motion was seconded by Trustee Zibutis and was unanimously carried by the board. Motion passed.

Executive Session adjourned at 8:09 p.m.

ADJOURNMENT: President Clatfelter called the Regular Village Board Meeting to adjourn. Trustee Zibutis made a motion to adjourn the meeting. Motion was seconded by Trustee Hahn and carried unanimously by the board. Motion passed.

Meeting adjourned at 8:10 p.m.

By parliamentary procedures of Robert's Rules and Illinois Statutes, minutes are not required nor supposed to be a verbatim record of public meetings. They're objective is to report what was done, not what was said.