



# Village Board Meeting Minutes

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**DATE:** Tuesday, **October 25, 2016**  
**LOCATION:** Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684  
**TIME:** 6:00 p.m.  
**TYPE:** Regular Meeting of the Sherman Village Board of Trustees

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## **VILLAGE BOARD IN ATTENDANCE**

Bret Hahn, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee; Jay Timm, Trustee and Trevor J. Clatfelter, President.

## **OFFICIALS IN ATTENDANCE**

John Swinford, Administrator & Acting Village Clerk; Mike Moos, Deputy Village Administrator & EMA Director; Greg Moredock, Legal Counsel; Kevin Kuhn, Village Engineer; Chris Fulscher, Deputy Chief of Police; Sean Newton, Director Public Works and Jeremy Stuenkel, Treasurer.

## **PUBLIC IN ATTENDANCE**

John Kohlrus, Mark Gordon, Dennis Shackelford, Phil Zinn, Karen Hoffek, Mike Southworth, Sandy Walden, Byron Painter, Kendra Hansel, Sean Bull and Dave Stake.

## **OPENING**

President Trevor J. Clatfelter proceeded to open the meeting at 6:00pm with the following:

1. Roll Call – Mr. Moos conducted a roll-call of Village Board members. President Clatfelter indicated that Trustees Zibutis and Long have excused absences and a quorum is present.
2. Pledge of Allegiance – led by Sean Bull.
3. Set Agenda – President Clatfelter asked if there are items to add to the agenda. No items brought forward so the President asked for a motion to set the agenda. Motion was made by Trustee Timm, seconded by Trustee Sherrock, voice vote with no Nays. Motion passed.

## **CLERK'S REPORT**

1. Presentation of October 4, 2016 Regular Meeting Minutes and Approval – motion to approve the October 4, 2016 Regular Board Meeting Minutes as presented by Trustee Schultz, seconded by Trustee Hahn, all in favor, motion passes.
2. Presentation of Bills for Approval – President Clatfelter asked Treasurer Stuenkel if there were any unusual bills or bills that should be brought to the Boards attention. Treasurer Stuenkel indicated there were no unusual bills or items that may be of interest. President Clatfelter asked if there were any questions from the Board? Hearing no questions President Clatfelter indicated he would entertain a motion to approve. Motion by Trustee Timm to Approve the Payment of Bills, seconded by Trustee Schultz, all voted in favor, motion passed.

## **TREASURER'S REPORT**

Treasurer Stuenkel indicated nothing new to report.

## **ENGINEERING REPORT**

Village Engineer Kuhn announced the \$2million dollar trail grant for Williamsville and Sherman. President Clatfelter explained the history and work involved in this joint project. Illinois Transportation Enhancement Program (ITEP) provided the grant. It is hoped that construction will begin in the Spring of 2017.

## **LEGAL REPORT**

Village Attorney Greg Moredock indicated nothing new to report.

## **ZONING OFFICER REPORT**

Trustee Zibutis was not present and no report was made.

## **VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT**

Administrator Swinford indicated nothing new to report.

## **PRESIDENT'S REPORT**

1. Approve an Ordinance providing for and authorizing the issuance of General Obligation Bonds, Series 2016 of the Village of Sherman, Sangamon County, Illinois in the aggregate principal amount of \$1,500,000 for-the-purpose of financing construction of street improvements within the Village. President Clatfelter asked bond counsel Mike Southworth to present a summary of the financial arrangements as discussed in prior meetings. Mr. Southworth summarized what was being presented and that the closing will be November 1, 2016. President Clatfelter indicated that if there were no questions that he would entertain a motion on this subject. Motion to approve the ordinance was made by Trustee Sherrock, seconded by Trustee Hahn, all voted in favor, motion passed.
2. Accept Bid from Hartman Landscaping for landscaping the center roundabout in new park at Rail Point. President Clatfelter tabled the subject and indicated the proposal will be sent to all Board members to review. President Clatfelter indicated he was 99% confident that this will be funded by a private entity. He wanted to get the tree planted this fall as this is best time for planting a tree (the bid was emailed to all Village Board Trustees, Village Engineer and Administrator on 10/26).
3. Approval of Quail Point Subdivision Final Plat. President Clatfelter discussed, in the spirit of full disclosure, that this subdivision is a joint project between him and developer Phil Zinn. Need the final plat approved in order to move ahead with lot sales. President Clatfelter continued explaining the street lights are ordered and JULIE has already marked the areas. He further stated that bonding was not done and as that would be a waste of money since everything has been ordered. This process was done with other builders before. Mr. Zinn was available for questions and confirmed what President Clatfelter had stated. Trustee Schultz indicated that because of the cold season was fast approaching and there was an owner ready to build that it would not make sense to hold this up. No further questions, the President indicated he would entertain a motion. Motion to approve the final plat for Quail Point Subdivision was made by Trustee Schultz, seconded by Trustee Hahn, all voted in favor, motion passed.

### **COMMITTEE / DEPARTMENT REPORTS:**

Trustee Sherrock discussed she wanted to finalize the appropriation from the Village for a park bench in the new park. She described what the plaque will say. She also was ready to move ahead with appropriations for the Children's Christmas Party. President Clatfelter indicated that motions were not necessary as these items were budgeted for.

No building permit update was provided as Trustee Zibutis was not present to make the presentation.

### **SHERMAN POLICE DEPARTMENT REPORT**

Deputy Chief Fulscher indicated nothing new to report.

### **EMERGENCY MANAGEMENT AGENCY REPORT**

Director Moos indicated nothing new to report.

### **DEPARTMENT OF PUBLIC WORKS REPORT**

Director Newton indicated nothing new to report.

### **NEW BUSINESS**

President Clatfelter indicated there was no new business.

### **OLD BUSINESS**

President Clatfelter indicated there was no old business.

### **CIVIC ORGANIZATION**

Ms. Kendra Hansel made a short presentation on Teen Court and requested that they be continue to be funded. Ms. Hansel referenced a Fact Sheet that was provided to the Board and developed by Teen Court Executive Director Karen Hoffek. President Clatfelter followed-up with questions regarding published budgets, accounting of how funds are used, who the members of the Board are, are there By-Laws, is this a public body and where are the records that used to be stored at Sherman Police. There was a concern that all the files that used to maintained by Sherman Police are missing. Ms. Hansel expressed that it was her understanding that those files were turned over to Mrs. Hoffek. Those concerns will be researched and they will report back on their findings/answers. President Clatfelter concluded with the indication that the Village will work with them in their endeavors but we must be accountable for what we support. Deputy Chief Fulscher inquired if there were any juvenile records transferred to Teen Court and if so they need to be returned to the originating police department. Ms. Hansel indicated they will take steps to correct this concern if there are such records in their possession.

### **PUBLIC COMMENT**

President Clatfelter reviewed the list of attendees to ascertain who has requested to approach the Board. He further reminded the room of the 3-minute talking rule. President Clatfelter called upon:

Mr. John Kohlrus – asked if we (the Village) did your work and look at a junk yard in the backyard and I don't think you have. Trevor discussed that he thought he was looking at drainage. Pictures have been taken and there does not seem to be a violation of the ordinance. A HOA would not permit this problem but as there is no HOA it becomes a civil problem. President Clatfelter indicated that you may have some standing if you took this to a civil court. You may attempt to have items cleaned up through the courts. President Clatfelter further discussed that this was a drainage concern originally and the Church has retained an engineer to try to resolve the problem (drainage). In summary, the Village can only go as far as the ordinances permit. Have you or your neighbors discussed with the party the problem of the junk? Sometimes a simple request or petition could resolve the problem. Time ran out but offered to Mr. Kohlrus to discuss this with the President or Board members after the meeting.

#### **EXECUTIVE SESSION**

There was no Executive Session.

#### **ADJOURNMENT**

Motion to adjourn was made by Trustee Timm, seconded by Trustee Schultz, voice vote with Ayes having it, motion passed. Meeting adjourned at 6:39pm. The next regular scheduled meeting of the Sherman Village Board of Trustees will be November 1, 2016 at 6:00 pm. The public is invited and encouraged to attend.

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator