



Village Board Meeting Minutes

DATE: Tuesday, November 1, 2016
LOCATION: Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684
TIME: 6:00 p.m.
TYPE: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee; Jay Timm, Trustee; Nancy Zibutis, Trustee and Trevor J. Clatfelter, President.

OFFICIALS IN ATTENDANCE

John Swinford, Administrator & Acting Village Clerk; Mike Moos, Deputy Village Administrator & EMA Director; Craig Bangert, Chief of Police and Jeremy Stuenkel, Treasurer.

PUBLIC IN ATTENDANCE

Sandy Walden, John Miller, Colleen Olsen, Ryan Keith, Byron Painter, Todd Smith.

OPENING

President Trevor J. Clatfelter

1. Clerk – Mr. Moos conducted a Roll Call of Village Board members. President Clatfelter indicated Trustee Hahn has an excused absence and that a quorum is present.
2. Pledge of Allegiance was led by County Board Representative Todd Smith.
3. Set Agenda – President Clatfelter asked if there are items to add to the agenda. No items brought forward so the President asked for a motion to set the agenda. Motion was made by Trustee Zibutis to Set the Agenda, seconded by Trustee Timm, voice vote with no Nays. Motion Passed.

CLERK'S REPORT

1. Presentation of October 25, 2016 Regular Meeting Minutes for Approval. Motion to Approve made by Trustee Sherrock, seconded by Trustee Schultz, all voted in favor. Motion Passed.
2. Presentation of Bills for Approval. Motion to Approve the Bills for Payment. Motion made by Trustee Long, seconded by Trustee Sherrock, all voted in favor. Motion Passed.

TREASURER'S REPORT

Treasurer Stuenkel presented the Treasurer's Report reviewing each of the Village funds and balances. Motion by Trustee Schultz to approved the Treasurers Report, seconded by Trustee Timm, all voted in favor. Motion Passed.

ENGINEERING REPORT

No report for Engineering.

LEGAL REPORT

No report for Legal.

ZONING OFFICER REPORT

Trustee Zibutis indicated nothing to report.

VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT

Administrator Swinford indicated nothing to report.

PRESIDENT'S REPORT

1. A Resolution Approving the Final Plat of Quail Pointe Subdivision. President Clatfelter stated that this was reviewed and approved at the last meeting but a Resolution needs to be passed to move forward with the project. He noted that Ameren has been working diligently at the sites and he expects lights up soon. He indicated that the Chair would entertain a motion to Approve the Resolution. Motion was made by Trustee Timm to Approve the Resolution, seconded by Trustee Schultz, all voted in favor. Motion Passed.
2. Accept Bid from Hartman Landscaping for landscaping the center roundabout in the new park at Rail Pointe. President Clatfelter tabled this item to a future meeting.
3. Accept concrete construction platforms bid for Park Bench Donation Program. President Clatfelter tabled this item to a future meeting.
4. Illinois Municipal League Risk Management Association (IMLRMA), 2017 Annual Contribution for Workman's Compensation, Auto Liability & Comprehensive General Liability Coverage, Portable Equipment, Auto Physical Damage and Property Insurance. President Clatfelter referenced the IML quote that was part of the Board package and asked if there were any questions. Seeing none the Chair would entertain a motion. Motion by Trustee Zibutis to Approve the IMLRMA 2017 Insurance proposal, seconded by Trustee Long, all voted in favor. Motion Passed.

COMMITTEE / DEPARTMENT REPORTS

Building Permit Update - Trustee Zibutis indicated no report for this month but there has been activity of which will be reported on next month.

Trustee Zibutis then asked about the status of the new park. She expressed concern that the contractor has not provided meeting reports as promised and wanted an update. President Clatfelter indicated he would call the contractor and have them at the next meeting.

Mr. Swinford provided an update on the lights getting turned back on. Menard Electric was on site today and anticipate by early next week, the electricity will be back on. Trustee Timm asked does that mean everything will be energized? Mr. Swinford indicated that should be correct. Trustee Zibutis inquired of when the sidewalks will be completed and Mr. Swinford indicated that they need that area for heavy equipment to move through. Once the equipment was not needed anymore they will complete the sidewalks. President Clatfelter also indicated that the Village is still waiting for amphitheater roof clips to be fabricated.

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert indicated Halloween patrol went well and everyone in the community seemed to have a great time. No troubles to report. President Clatfelter expressed his appreciation of the extra efforts put on by the police and fire department in reaching out to the children in our community during this event.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Moos indicated nothing new to report.

DEPARTMENT OF PUBLIC WORKS REPORT

No report from Public Works.

NEW BUSINESS

No new business to report.

OLD BUSINESS

No old business to report.

CIVIC ORGANIZATION

No civic organization asking to report.

PUBLIC COMMENT

Mr. John Miller indicated it is good to be back at the meetings again. He asked about the status of hiring a new Village Clerk and will that position be posted? President Clatfelter indicated that yes the Village plans to fill the position. There is a need for more help at village hall. The treasurer is paying the bills and that is working well. Considering this, the position might not need to be as inclusive as before. President Clatfelter stated he will be talking to the trustees and hope to have this settled by beginning of the year. Mr. Miller follow-up question was about treasurer check and balances, are they there? President Clatfelter explained that Mr. Swinford is the Acting Clerk and both he and the president review all bills. Treasurer Stuenkel further injected that while he does the book-keeping, the Village Board does get an itemized list of bills to be paid (for review and final approval) before payment is made.

EXECUTIVE SESSION

No Executive Session.

ADJOURNMENT

Prior to adjournment President Clatfelter thanked County Board Member Todd Smith for attending the meeting and then indicated he would entertain a motion to adjourn. Motion to Adjourn was made by Trustee Timm, seconded by Trustee Schultz. Voice vote with Ayes only. Motion Passed. Meeting adjourned at 6:24pm.

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator