



Village Board Meeting Minutes - Village of Sherman

DATE: Tuesday, August 16, 2016
LOCATION: Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684
TIME: 6:00 p.m.
TYPE: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

Bret Hahn, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee; Nancy Zibutis, Trustee and Trevor J. Clatfelter, President.

OFFICIALS IN ATTENDANCE

Mike Moos, Deputy Village Administrator & EMA Director; Angela Fyans-Jimenez, Legal Counsel; Kevin Kuhn, Village Engineer; Craig Bangert, Chief of Police; Sean Newton, Director Public Works; Bruce Beal, Public Works and Jeremy Stuenkel, Treasurer.

PUBLIC IN ATTENDANCE

Byron Painter, Sandy Walden, Merrill Cerleg, Ken Campbell, Julia Timm, Tim Bandy, Dennis Shackelford, Charlie Waugh, Jack Waugh and Michelle Phillips.

OPENING

President Trevor J. Clatfelter started the August 16, 2016 meeting at 6:00 p.m.

1. Clerk - Roll Call was made with quorum established. Trustees Timm and Long given excused absences all other trustees present.
2. Pledge of Allegiance - led by Charlie Waugh.
3. Set Agenda – Motion to set the agenda was made by Trustee Zibutis, seconded by Trustee Schultz, roll call vote with all in favor. Motion passes.

CLERK'S REPORT

1. Presentation of Minutes and Approval
 - a. Minutes of July 19, 2016 Public Hearing/Special Meeting (FY17 Budget) - Motion to approve the July 19th minutes was made by Trustee Schultz, seconded by Trustee Hahn, roll call vote with all in favor. Motion passes.
 - b. Minutes of August 2, 2016 Regular Meeting - Motion to set approve the August 2nd minutes was made by Trustee Sherrock, seconded by Trustee Zibutis, roll call vote with all in favor. Motion passes.
2. Presentation of Bills for Approval – No items highlighted by Treasurer Stuenkel and no discussion. Motion to approve payment of bills was made by Trustee Sherrock, seconded by Trustee Schultz, roll call vote with all in favor. Motion passes.

TREASURER'S REPORT

Treasurer Stuenkel – No report.

ENGINEERING REPORT

Village Engineer Kuhn reported on the results of the bid opening on the Capital Improvement Plan Project (conducted at 2:00 p.m., on Monday, August 15, 2016 at Sherman Village Hall). President Clatfelter provided background on bank financing. There was a one-week extension for banks to have time to process the bids so the date was moved to the 19th. 3 bids were received:

- Illinois Valley \$1,800,000.00,
- P.H. Broughton \$1,500,000.00,
- Truman Flatt \$1,459,157.18.

Mr. Kuhn indicated all the math works correctly and he recommends Truman Flatt. President Clatfelter clarified that this sum does include the alternate work. Suggestion of lining up financing in the next 30 days and include some additional roads and a new public works building. Costs came in a ½ million lower with President Clatfelter suggesting we keep moving forward with the level of bonding originally discussed. This would possibly include additional roads that are needing attention and put in for lot and structure for a public works building. Public works building may cost about \$350,000. Discussion by Trustee Zibutis that the price of asphalt was much lower. President Clatfelter indicated that this construction will take place this fall during this construction cycle. Engineer indicated we are close to being able to get this done. Hahn asked if bid would be still good in the spring? Could ask for extensions, adjustment for fuel. President Clatfelter indicated we may call a special meeting to finalize and approve. It was reiterated that project #1 is Old Tipton School. President Clatfelter indicated to the audience to watch website for the meeting announcement.

Trustee Zibutis talked about the municipal park. The “E”s in the round-a-bout have been replaced and the construction site has been cleaned-up making the area look better.

LEGAL REPORT

Village Attorney Angela Fyans-Jimenez – No report.

ZONING OFFICER REPORT

Trustee Zibutis – the following items have been brought to our attention from the Village Zoning Board:

1. Recommendation of Chairman of the Zoning Board of Appeals following Public Hearing conducted on Monday, August 15, 2016 at 6:00 p.m., on petition submitted by Brian & Julia Timm for a variance to the setback requirements at 1004 Pheasant Run to allow the 3rd bay of the garage to be set back 25’8” from the street versus the required 30’. This property further identified as Parcel ID #06-36.0-128-023, Lot 115 Quail Ridge 11th Addition.
 - a. Update from Trustee Zibutis – she indicated that all members of Zoning Committee were present at the meeting. It was clarified that the item had a typo and is 21’8” not 25’8”. The variance was presented due to a third bay on the house in a cul-de-sac. The Committee recommended to approve the variance. President Clatfelter noted he sees no problem with no complaints from the neighbors on this matter. No discussion. Motion to approve the variance by Trustee Zibutis, seconded by Trustee Hahn, roll call vote with all in favor. Motion passes.

2. Receipt of Variance Request submitted by Stephen & Theresa Calvert on August 11th, for a variance of six feet to the rear yard setback from 20 feet to allow the construction of an addition to the home at 53 Woodsmill Road, to allow the homeowners to enclose their new in-ground swimming pool. Hearing of Zoning Board of Appeals being scheduled. This was read into the record by President Clatfelter and he indicated that this item shall be coming forward in near future.

VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT

Administrator Swinford – No report.

PRESIDENT'S REPORT

President Clatfelter

1. Action on the recommendation of Chairman of the Zoning Board of Appeals following Public Hearing conducted on Monday, August 15, 2016 at 6:00 p.m., on petition submitted by Brian & Julia Timm for a variance to the setback requirements at 1004 Pheasant Run to allow the 3rd bay of the garage to be set back 25'8" from the street versus the required 30'. This property further identified as Parcel ID # 06-36.0-128-023, Lot 115 Quail Ridge 11th Addition. This was addressed in prior section see: Zoning Officer Report #1.
2. Awarding the Capital Improvement Plan Contract - Tabled by President Clatfelter (see engineer report for details).
3. An Ordinance establishing Sewer Rates and Charges – President Clatfelter provided a brief review that the last four years of costs have been absorbed by the Village with no rate increases but we cannot absorb these costs anymore and must think of the future of the fund. No discussion by the Board as this has been covered by the media and the Board multiple times. Motion by Trustee Sherrock to approve the ordinance as presented, seconded by Trustee Zibutis. Roll call vote with all approving. Motion passes.
4. An Ordinance Establishing Salaries for Certain Village Employees for Fiscal Year 2017 - Tabled by President Clatfelter.
5. Authorization to accept Recorded Ingress and Egress License for Gatsby Hair Salon – license was shown to the board. President Clatfelter provided an update on the issue and as presented in detail at the last village board meeting. All parties understand and the License has been recorded with County Recorder. Motion to approve by Trustee Hahn, seconded by Trustee Sherrock, roll call vote with all in favor. Motion passes.
6. Update on Agreement for Legal Services, 2016 Debt Certificate – Tabled by President Clatfelter.

COMMITTEE / DEPARTMENT REPORTS

Trustee Zibutis provided an update on Building Permits. This month we have 1 single family home for \$840 and a permit for a fence at \$50. That brings us to a total of \$890 this month. Trustee Zibutis also mentioned a monthly spreadsheet is provided to her by staff. She observed that last year we had 14 single family home permits. At this time, this year we are already at 14. This was shared with the Real Estate Board as per their request for the information.

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert – No report.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Moos indicated the following activities:

- Full Scale Exercise was held Saturday morning with the Capital Area Amateur Radio Emergency Response Team, Sangamon Valley Radio Club, Church of the Nazarene and the American Red Cross. Good interaction with our partners and some lessons learned came from it.
- EOC was activated last Friday night during the storms which also flooded Springfield and the fairgrounds.

DEPARTMENT OF PUBLIC WORKS REPORT

Director Newton mentioned there was a major drainage blockage in Brookside Glen over the weekend. A Willow Tree caused the blockage and it took over 4 hours to clear out. Water flowed great after it was cleared.

NEW BUSINESS - No New Business.

OLD BUSINESS - No Old Business.

CIVIC ORGANIZATION - No Civic Organization present.

PUBLIC COMMENT

- Charlie Waugh – brought to the Boards attention a concern that his ATT cell service is real poor and would like the Village to send a letter to ATT to request improved service. He discussed the actions already taken on his end. Trustee Zibutis and President Clatfelter discussed activity they have had in the past in trying to get the service improved and the fact that finally the Village itself switched from ATT to Verizon for better cell coverage. President Clatfelter indicated we would write a letter.
- Michelle Phillips – asked for stop sign and was ready to present a petition of signatures with 20 names of houses in the immediate area. She recognized we had put the speed trailer out in the area but it was not in the best position. Ms. Phillips provided a suggestion of where it should be located of which was noted by Chief Bangert. Chief Bangert indicated he did not have the results of the data collected. President Clatfelter requested that some more signatures be received providing examples of what other residents have done in other areas of the Village. President Clatfelter indicated that the Village Engineer will do a study too.

EXECUTIVE SESSION - No Executive Session.

ADJOURNMENT

Motion to adjourn by Trustee Zibutis, seconded by Trustee Hahn, Voice Vote with the Ayes having it. Motion passes. The meeting was adjourned at 6:40p.m.

The next meeting of the Regular Scheduled Meeting of the Sherman Village Board is September 6, 2016 at Village Hall, 6:00 P.M. The public is invited and encouraged to attend.

Respectively submitted by:
Michael P. Moos,
Deputy Village Administrator