



# Village Board Meeting Minutes

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**DATE:** Tuesday, **February 21, 2017**  
**LOCATION:** Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684  
**TIME:** 6:00 p.m.  
**TYPE:** Regular Meeting of the Sherman Village Board of Trustees

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## **VILLAGE BOARD IN ATTENDANCE**

- Trevor J. Clatfelter, President
- Bret Hahn, Trustee
- Brian Long, Trustee
- Kevin Schultz, Trustee
- Krista Sherrock, Trustee
- Jay Timm, Trustee
- Nancy Zibutis, Trustee

## **OFFICIALS IN ATTENDANCE**

John Swinford, Village Administrator & Acting Clerk; Mike Moos, Deputy Village Administrator & EMA Director; Angela Fyans-Jimenez, Legal Counsel; Craig Bangert, Chief of Police and Chris Fulcher, Deputy Chief of Police.

## **PUBLIC IN ATTENDANCE**

Ryan Keith, Sandy Walden, Colleen Olsen, Tom Yearley, Caden Yearley and Phil Martin.

## **OPENING**

1. Roll Call – Mr. Moos conducted a roll call of village board members. Trustee Hahn had an excused absence. President Clatfelter indicated a quorum. President Clatfelter introduced Caden Yearley and made him an Acting Mayor to assist in running of tonight’s meeting.
2. Pledge of Allegiance – Caden Yearley led the group in the Pledge of Allegiance.
3. Set Agenda - President Clatfelter asked the Board for nonvoting items to be added to the agenda. Trustee Zibutis indicated she would like to discuss the status of the new park and Trustee Long indicated he wished to discuss a public works item. Nothing further was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion to set the agenda. *Motion by Trustee Zibutis to Set the Agenda, seconded by Trustee Timm. Voice Vote with the Ayes having it (5/0 one board member absent). Motion Passed.*

## **CLERK’S REPORT**

1. February 17, 2017 Meeting Minutes were presented for approval. *Motion to approve by Trustee Sherrock, seconded by Trustee Long. Roll Call Vote with the Ayes having it (5/0). Motion Passed.*

2. Presentation of Bills for Approval – President Clatfelter asked if there were any items the trustees may have a question on. Administrator Swinford noted the Kathleen Orr costs were adjusted and so noted in the board package. Trustee Long inquired what were the costs related to batting cages. Administrator Swinford said that was for the additional bracing purchased to further stabilize the cages. No other discussion presented to the President so he asked for a motion pay the bills. *Trustee Schultz made a Motion to Approve Payment of Bills, seconded by Trustee Sherrock. Roll Call Vote with the Ayes having it (5/0). Motion Passed.*

#### **TREASURER'S REPORT**

Treasurer report are usually only provided in the first village board meeting of the month.

#### **ENGINEERING REPORT**

Village engineers had excused absence from the meeting as they were attending a conference. Nothing new to report.

#### **LEGAL REPORT**

Village Attorney Angela Fyans-Jimenez indicated nothing new to report.

#### **ZONING OFFICER REPORT**

Trustee Zibutis indicated there was nothing new to report.

#### **VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT**

Administrator Swinford indicated nothing new to report.

#### **PRESIDENT'S REPORT**

1. Action on Recommendation of Planning Committee from the Public Hearing conducted by the Planning Committee on Monday, February 13, 2017 at 5:30 p.m. to review the Preliminary Plan for Old Tipton Estates subdivision, and on the request submitted by Martin Engineering Company for the Third Addition of Old Tipton Estates subdivision, for a variance of Section 11-5-9-A.3 of Sherman Village Code, which requires a 6" sanitary sewer service for each lot to allow a 4" sewer service for the Third Addition of Old Tipton Estates subdivision in Sherman, IL 62684. President asked for Administrator Swinford to brief the Board. Planning Committee heard Mr. Martin of Martin Engineering and reviewed the plan and recommended approval of the request. Mr. Martin had nothing additional to add but was available for questions. Trustee Schultz asked why a change from a 6" line to a 4" line. The Village ordinance always required 6" which is an adnominally as 4" is the standard. This is the line from the house to the main line. He believed that the forthcoming changes that Engineer Kuhn will be making includes going to a 4". It was also noted the prior additions received approval for this variance. Engineer Kuhn was at the meeting and supportive of the recommendation. *Trustee Zibutis made the Motion to Approve, seconded by Trustee Schultz. Roll Call Vote with the Ayes having it (5/0). Motion Passed.*
2. Action on the Revisions to the Subdivision Ordinance. This item was tabled as engineering was not present to be able to answer questions.

**COMMITTEE / DEPARTMENT REPORTS**

1. Building Permit Update - Trustee Zibutis indicated in the last month we had the following activity and totals:

Quantity	What	Estimated Cost	Permit Fees
2	Demolition Permits	\$0.00	\$200.00
1	Accessory Structure	\$3,000.00	\$50.00
<b>Total for the Month:</b>			<b>\$250.00</b>

<b>2017 Calendar Year Total – Estimated Costs:</b>	<b>\$301,500.00</b>
<b>2017 Calendar Year Total – Permit Fees Collected:</b>	<b>\$1,570.00</b>

2. New Park Update – Trustee Zibutis was interested in an update related to the new municipal park. Administrator Swinford provided an update. He saw pictures posted of activity and did walk the area. They have demolished some of the sidewalk that needs to be replaced, they had forms being put in by restrooms and stage area. Trustee Zibutis questioned if the concrete is being poured for the sidewalks can we get a bid for the concrete pads for park benches. President Clatfelter indicated we need to bid this out and have Engineer Kuhn put a spec together. Present collected funds from the donation drive is not sufficient to cover the concrete cost. Trustee Zibutis asked about the dirt and grass seeding. President Clatfelter explained that process but Trustee Zibutis was questioning when is this going to happen as the weather is getting nice. She also asked when are they going to do final work? President Clatfelter indicated the Village still needs to formulate a final punch list of what needs to be addressed. Trustee Zibutis indicated people are asking about the site. President Clatfelter indicated the contractor has not been paid in full. Some funds from first phase and second phase are still being held until items are corrected. President Clatfelter indicated we will try to get the contractor in at the next meeting or so for an update.
3. Casscomm Update – Trustee Zibutis asked if a Casscomm date been set yet? President Clatfelter indicated he still needs to get back to them. We may go to Illini bank and do it there. It not is just Casscomm. The broader issue is internet server providers available in Sherman and what is available. We would like to hear what they are upgrading, can offer, etc. We want this to be a non-technical discussion that covers the equipment, maintenance and service. There was discussion within the group of these issues, points and experiences.
4. Public Works Update – Trustee Long expressed concern of pot-holes at the intersection of Meredith Drive and Sherman Blvd. heading South and Sherman Blvd. South of the Andrew Road intersection. Administrator Swinford will make sure IDOT is notified to take care of the problem areas.

**SHERMAN POLICE DEPARTMENT REPORT**

Chief Bangert indicated nothing new to report.

## **EMERGENCY MANAGEMENT AGENCY REPORT**

Director Moos indicated he had nothing new to report EMA related but did want to bring to the boards attention three items that may be of interest and provided in the Board package:

- MOVE Flyer
- NWS 2/21/17 report discussing drought conditions in our county.
- SACC 2017 Calendar of Activities.

## **DEPARTMENT OF PUBLIC WORKS REPORT**

Public Works was excused from tonight's meeting.

## **NEW BUSINESS**

No new business to discuss.

## **OLD BUSINESS**

President Clatfelter mentioned items of interest. Garage Sale dates have been set. Cleanup Day in May. There is a dog issue in the village that is taking place almost daily in the Rail subdivision area and the police department is addressing that. President Clatfelter asked if either of the Chiefs were available to attend a forthcoming Rail HOA dinner? Deputy Chief Fulscher indicated they will be there.

## **CIVIC ORGANIZATION**

No civic organizations present.

## **PUBLIC COMMENT**

No persons of the public registered to speak at the meeting tonight.

## **EXECUTIVE SESSION**

No Executive Session to be held.

## **ADJOURNMENT**

*Motion to adjourn was made by Trustee Schultz, seconded by Trustee Long. Voice vote with Ayes only. Motion Passed. Meeting adjourned at 6:44pm.*

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator