



Village Board Meeting Minutes

DATE: Tuesday, **May 16, 2017**
LOCATION: Sherman Village Hall, 401 St. John Drive, Sherman, Illinois 62684
TIME: 6:00 p.m.
TYPE: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

- Trevor J. Clatfelter, President
- Pam Gray, Trustee
- Bret Hahn, Trustee
- Brian Long, Trustee
- Kim Rockford, Trustee
- Kevin Schultz, Trustee
- Jay Timm, Trustee

OFFICIALS IN ATTENDANCE

John Swinford, Village Administrator and Acting Village Clerk; Mike Moos, Deputy Village Administrator & EMA Director; Angela Fyans-Jimenez, Legal Counsel; Craig Bangert, Chief of Police; and Bruce Beal, Sewer Coordinator Public Works.

PUBLIC IN ATTENDANCE

Byron Painter, Karen Hoffek, Vicki Jenkins, Colleen Olsen, John Miller, Sandy Walden and Larry Stone.

OPENING

1. Roll Call – Mr. Moos conducted a roll call of village board members with all members present. President Clatfelter indicated a quorum.
2. Pledge of Allegiance – Trustee Hahn led the group in the Pledge of Allegiance.
3. Set Agenda - President Clatfelter asked the Board for non-action items to be added to the agenda. Nothing was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion to set the agenda. *Motion by Trustee Hahn to Set the Agenda, seconded by Trustee Long. Voice Vote with the Ayes having it (6/0). Motion Passed.*

CLERK'S REPORT

1. May 2, 2017 meeting minutes were presented for approval. Motion to approve the May 2, 2017 Minutes was made by Trustee Timm, seconded by Trustee Schultz. Roll Call Vote with the Ayes having it (6/0). Motion Passed.
2. Presentation of Bills for Approval – President Clatfelter asked if there were any questions regarding the bills. Nothing was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion to pay the bills. *Trustee Schultz made a Motion to Approve Payment of Bills, seconded by Trustee Rockford. Roll Call Vote with the Ayes having it (6/0). Motion Passed.*

TREASURER'S REPORT

President Clatfelter indicated that no report is provided in the second meeting of the month.

ENGINEERING REPORT

President Clatfelter indicated that no report is traditionally provided in the second meeting of the month which saves the village Engineer costs.

LEGAL REPORT

Village Attorney Angela Fyans-Jimenez indicated nothing new to report.

VILLAGE ADMINISTRATOR / ECONOMIC DEVELOPMENT COORDINATOR REPORT ZONING OFFICER REPORT

Administrator Swinford reminded everyone of the Public Hearing of the Zoning Board of Appeals on Tuesday, May 30, 2017 at 6:30 p.m., to hear a Petition from Mr. Ed Carter for a Conditional Permitted Variance on Parcel 06-36.0-300-034 in Sherman, to allow for pasturing of cattle on the 12.22 acres.

PRESIDENT'S REPORT

1. Appointment of Village President Pro-Tem - tabled to a future meeting.
2. Appointment of Zoning Officer - President Clatfelter explained that this position was just vacated by when Nancy Zibutis left the Board. Legal had recommended that this position be held by staff as that is who typically fills such a role. President Clatfelter asked if there were any questions regarding appointing Administrator Swinford to the position. Nothing was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion. *Trustee Gray made a Motion to Appoint the Village Administrator as the Zoning Officer, seconded by Trustee Timm. Roll Call Vote with the Ayes having it (6/0). Motion Passed.*
3. Appointment of Plat Officer – President Clatfelter indicated that this position would typically be filled by the Village Engineer. President Clatfelter asked if there were any questions regarding the appointment of the Village Engineer as Plat Officer. Nothing was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion. *Trustee Long made a Motion to Appoint the Village Engineer as the Village Plat Officer, seconded by Trustee Hahn. Roll Call Vote with the Ayes having it (6/0). Motion Passed.*
4. An Ordinance Authorizing the Village to Borrow Money to Purchase a new 2017 Chevrolet Tahoe Police Vehicle – Chief Bangert was asked to explain this ordinance. Chief Bangert indicated that this is part of the normal vehicle cycle program of when squad cars reach high mileage. To receive the present pricing, we needed to order by May 11th. Trustee Schultz stated that the ordinance states we have up to 10 years to pay off but we plan to do so much earlier. Nothing further was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion. *Trustee Timm made a Motion to Make the Purchase as stated in the Ordinance, seconded by Trustee Rockford. Roll Call Vote with the Ayes having it (6/0). Motion Passed.*

5. An Ordinance Authorizing the Village to Borrow Money to Purchase a new Exmark Z Lazer Mower – President Clatfelter asked Administrator Swinford to explain this ordinance. Mr. Swinford indicated that the Board, at a prior meeting, discussed the different bank offers and options and selected a 3-year loan from Illini Bank. The bank indicates now that it needs an ordinance approving the purchase through the bank. President Clatfelter indicated this was approved under a previous Village Board with authorization and action tonight solidifies that. Nothing further was brought to the Chairs attention, President Clatfelter indicated he would entertain a motion. *Trustee Long made a Motion to Make the Purchase as stated in the Ordinance, seconded by Trustee Hahn. Roll Call Vote with the Ayes having it (6/0). Motion Passed.*
6. Administrative Adjudication – Angela Fyans-Jimenez, Legal Counsel for the Village indicated that proposed rules for Administrative Adjudication Court (AC Court) was enclosed in the Village Board package. She stated that such a program has been successful in other communities (i.e. Chatham, Springfield and Bloomington). Success has been good, it keeps fines in-house and there is no criminal history for those going through AC. Examples of Teen with underage consumption, housing and building code violations, etc. Defendants pay court costs plus fines which are based on our current code. Trustee Hahn asked if those communities like it? Legal indicated yes and it is a fast process and the fines stay with the community. President Clatfelter indicated that the rules are for information purposes and was a discussion item.
7. Establish date for Public Hearing on FY18 Budget – President Clatfelter indicated we need to set a date for a public hearing on our next budget. Administrator Swinford will send out suggested dates. Trustees Schultz and Timm will work with Treasurer Stuenkel on revenue numbers.

COMMITTEE / DEPARTMENT REPORTS

Clean-Up Day Update - President Clatfelter stated that it was regrettable that we had to postpone the event but the area that is used is part of a floodplain and was very soggy. Any activity there would have ruined the grounds as well as folks would have been stuck in mud. Trustee Timm stated that he needs to check with the waste hauler if the new dates would work. Mr. Moos stated that if we still wished to have computer recycle there were possibly only two dates available the rest of the summer. Mr. Moos will call BLH and find out if those dates are still available and coordinate with Trustee Timm to ascertain if the waste hauler would be available then. Mr. Beal will also check with the metal collection folks to ascertain if those dates will work for them. As soon as date is finalized we will then announce to the community arrangements and what will be offered.

SHERMAN POLICE DEPARTMENT REPORT

Chief Bangert indicated nothing new to report.

EMERGENCY MANAGEMENT AGENCY REPORT

Director Mike Moos discussed the monitoring and flood reports that his office released to area first responders during the recent area flooding and the potential impact on Business 55.

DEPARTMENT OF PUBLIC WORKS REPORT

Nothing new to report.

NEW BUSINESS

No new business to discuss.

OLD BUSINESS

No old business to discuss.

CIVIC ORGANIZATION

No civic organizations present.

PUBLIC COMMENT

Karen Hoffek – is the Executive Director of the North County Teen Court. Mrs. Hoffek summarized historical activities and interactions between the Village Board, Village President and Sherman Police Chief. She discussed the interactions between the two organizations. Teen Court has received their 501(c)(3) status. Mrs. Hoffek reaffirmed Teen Court will continue to serve and still include teen participation. She concluded with thanks to the public for their support.

Vicki Jenkins - would like to say that she is sorry that Sherman is not supporting teen court.

John Miller – stated greetings to the Board and indicated he has spoken before on Teen Court. He would like the Board to reconsider and rejoin the organization.

Sandy Waldon – discussed her concern over three items: A Village phone bill, the purchase of the 2017 police vehicle, tractor and mower, and that the Village might not be compliant with the Open Meetings Act.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

Motion to adjourn was made by Trustee Hahn, seconded by Trustee Timm. Voice Vote with Ayes having it (6/0). Motion Passed. Meeting adjourned at 6:39 p.m.

Respectively Submitted by:

Michael P. Moos, Deputy Village Administrator