

Subject: Firearms Policy	Date Issued: 6/03/08	Number:
Reference:	Amends:	Number of Pages: 5

DEFINITIONS

Definitions for the purpose of these regulations shall be as follows:

- A. Departmental Weapon will refer to the Department-owned weapon(s) issued to each officer upon employment or duty assignment.
- B. Departmental Shotgun will refer to the Department-owned shotgun (which may include extension tubes).
- C. Officer of the Department will refer to law enforcement officers of the Sherman Police Department

GENERAL REGULATIONS

- 1. Officers of the Department who are authorized by law and designated by the Chief of Police to carry firearms shall exercise the utmost care and precaution in the preservation and use of such weapons.
- 2. Officers are considered to be ready for duty at all times. On-duty officers are required to be armed with their department-issued sidearm (or authorized off-duty weapon for plain clothes assignments). Off-duty officers may be armed with their Departmental issued weapon or authorized off-duty weapon unless carrying the weapon would unreasonably impede the nature of their activity or there would be no safe place for its temporary storage.
- 3. Officers of the Department who are authorized by law to carry firearms, shall carry their weapon in such a way as to provide themselves with quick accessibility and control of said weapon. The weapon shall not be carried in any pocket that is not specifically designed for the authorized weapon.
- 4. The Department issued weapon will be a Glock model 21 semi-automatic pistol in .45 ACP caliber. Any weapon mounted light will be affixed to their duty weapon and secured in a duty holster approved by the Chief of Police.

DISPLAY AND DISCHARGE OF WEAPON

- 1. Off-duty officers are required to carry their weapon away from public view.
- 2. Officers are required to report any discharge of firearms, except in the case of departmental range training or other approved weapons training as approved by the Chief of Police or his designee. Such reports will be documented by incident report and submitted through the chain of command.
- 3. While on-duty, officers will not arm themselves with any unapproved rifles, machine guns, tear gas, or other firearms unless so authorized the Chief of Police or his designee.

4. Officers may arm themselves with Departmental shotguns and shall utilize such weapons whenever in their best judgment the situation would require such.
5. While on-duty, officers of the Department shall not substitute any weapon for their Department issued weapon. An auxiliary, or back-up weapon may be carried while on-duty if it is concealed and is authorized by the Chief of Police.
6. Officers of the Department authorized to carry firearms shall not loan his weapon to any other officers or citizens unless an emergency situation demands it.
7. No firearm or any other kind of weapon shall be carried on the person while in a correctional facility. All officers shall check their firearms prior to entering into the jail.

WEAPONS MAINTENANCE

1. The Departmental weapon and the weapon carried by off-duty officers shall be kept clean and in proper working order. Any malfunctions or necessary repairs required of the Departmental weapon shall be reported immediately to a Supervisor, who shall authorize or affect its repair.
2. Under no circumstances is a Departmental weapon to be altered or repaired without prior authorization.

FIREARMS PROFICIENCY

1. Officers of the Department who are required and authorized to carry firearms must qualify with their Department assigned weapon on scheduled range dates throughout the year. The State of Illinois mandated qualification and course of fire will be conducted a minimum of once a calendar year as scheduled by the Range Officer. Officers must also qualify with their off-duty firearm once a calendar year to be authorized to carry such.
2. Specialized training will be required of those individuals who do not attain a minimum score of 70% on a designated course of fire. Those who fail to attain the minimum score will make arrangements with the Range Officer for specialized instruction and firearms practice.
3. Any officers, who are assigned a Department issued patrol rifle, shall meet the same standards for familiarization and qualification as set forth by Department Policy.
4. Only Department issued ammunition will be carried in Department weapons.
5. Any off-duty weapon carried by an Officer must meet the approval of the Chief or his designee prior to its use. The Range Officer shall record the manufacturer, model, caliber, and condition of each weapon.
6. Officers of the Department must show to the Range Officer their knowledge of the weapon, (safety, disassembly and assembly, cleaning, malfunction drills, etc.), as well as meet proficiency standards set forth in this policy.

7. All ammunition for off-duty weapons will be at the expense of each Officer. Ammunition to be carried must be the same ammunition used to qualify and must be approved by the Chief or the Range Officer.

DEPARTMENTAL & AUTHORIZED PERSONALLY OWNED RIFLES

Definitions for the purpose of these regulations shall be as follows:

1. The rifle shall be a semi-automatic AR-15 or variant thereof. Only 5.56mm (.223 caliber) shall be authorized. The rifle will have a 16 to 24 inch barrel. Collapsible stocks are acceptable.
2. The rifle will be magazine fed and gas operated.
3. There shall be no modifications from the factory specifications.
4. The overall length must be at least 27 inches.
5. Any supplemental sight system authorized for general duty deployment must be suitable for tactical close quarter engagement and either allow for immediate access to the iron sight, or be quickly removable to allow for access to iron sight system if the supplemental sight system fails for any reason.

No modification from the manufacturer's issue without the approval by the Chief of Police or his designee.

1. Generally approved option:
 - A. Night Sights
 - B. Flashlights
 - C. Magazine carriers

Guidelines for Authorization

1. Request for authorization to carry a personally owned AR-15 shall be directed in writing to the Chief of Police or his designee.
2. The request shall contain the type of rifle, the serial number of the rifle and a description of the rifle, i.e. fiberglass stock, wood stock, collapsible stock, type of finish, etc. on the request.
3. Magazines with the capacity of 30 rounds or less shall be authorized (No drums, dual magazines or belt fed type loading accessories will be utilized).
4. The Chief of Police or his designee has the authority to revoke authorization at any time.

Certification Procedures

Officers submitting a personally owned AR-15 for certification will:

1. Present their firearm to the Department Range Officer for inspection.

2. Attend and pass a training course designated by the Range Officer.
3. Use only the ammunition meeting the specification ascribed by the Range Officer.
4. Only one firearm will be certified/authorized for use at any given time.
5. Officers must be recertified with their rifle annually.
6. Certification may be revoked by the Range Officer for the following reasons:
 - A. Failure to qualify.
 - B. A violation of the Firearms Rules and Regulations.
 - C. Does not pass the Range Officer inspection.
 - D. Unsafe handling of the firearm.

Authorized Ammunition

1. 5.56mm (.223 caliber) ammunition in 55 grain soft point shall be used. No hollow point or Full Metal Jacket (FMJ) ammunition shall be utilized.
2. No alterations to the specified ammunition will be allowed.
3. No metal piercing bullets are authorized.
4. No tracer ammunition is authorized.
5. The Department will issue 60 rounds of ammunition to be carried for duty purposes. Any additional ammunition carried shall be Department approved.

Policy Statement

Compliance with the Law

1. Officers will at all times conform their use of force, including deadly force, to that which is reasonably necessary to effect a lawful purpose according to the standards of the Constitution of the United States, Illinois Compiled Statutes and the Sherman Police Department Rules and Regulations.

Responsibility

1. The issued or authorized rifle will be kept clean at all times and in good repair.
2. Magazines are to be kept clean and in good repair.
3. Present the firearm for inspection during equipment/vehicle inspections and/or at the request of a Supervisor.
4. Be familiar with proper cleaning and handling of the firearm. This includes field stripping the rifle and malfunction drills.
5. If the rifle fails inspection, the rifle shall be taken out of service immediately. Written notification shall be made to the Chief of Police or his designee at the time of failure.
6. The rifle will be kept secured in the trunk of the squad car while on duty unless a situation calls for its utilization, i.e. rapid deployment incident, active shooter incident.

7. The Department's Use of Force Policy shall be followed in the event of the weapons utilization.
8. If a certified firearm is lost, stolen, damaged, or traded, the Officer will immediately notify the Chief of Police and Range Officer in writing.
9. If a firearm malfunctions or becomes inoperable, the Officer will notify the Range Officer immediately. The weapon will be taken out of service if at the time of malfunction the weapon cannot be repaired.
10. All major repairs shall be by a certified Armorer. A written record of the repair shall be forwarded to the Range Officer.

By Order of:

Chief of Police



Sherman Police Department

401 St. Johns Drive, Sherman, IL 62684
Office (217)496-3256 • Fax (217)496-3171

www.shermanil.org

Eric C. Smith, Chief of Police

June 17, 2008

WEAPONS AUTHORIZATION

Pursuant to the Sherman Police Department's firearm's policy, the following sworn officer **ERIC C. SMITH #750** is authorized to carry the weapon described below in addition to his duty weapon or when off-duty.

MAKE	
TYPE	
CALIBER	
SERIAL #	
FINISH	
COMMENT	

This officer has demonstrated knowledge and proficiency in the use of this weapon. A record of annual range qualification is a requirement and will be maintained with this authorization.

By Order of:

Eric C. Smith
Chief of Police

Subject: Firearms Policy	Date Issued: 6/03/08	Number:
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3. Any officers, who are assigned a Department issued patrol rifle, shall meet the same standards for familiarization and qualification as set forth by Department Policy.
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Certification Procedures

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2. Attend and pass a training course designated by the Range Officer.
3. Use only the ammunition meeting the specification ascribed by the Range Officer.
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2. No alterations to the specified ammunition will be allowed.
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Responsibility

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2. Magazines are to be kept clean and in good repair.
3. Present the firearm for inspection during equipment/vehicle inspections and/or at the request of a Supervisor.
4. Be familiar with proper cleaning and handling of the firearm. This includes field stripping the rifle and malfunction drills.
5. If the rifle fails inspection, the rifle shall be taken out of service immediately. Written notification shall be made to the Chief of Police or his designee at the time of failure.
6. The rifle will be kept secured in the trunk of the squad car while on duty unless a situation calls for its utilization, i.e. rapid deployment incident, active shooter incident.

7. The Department's Use of Force Policy shall be followed in the event of the weapons utilization.
8. If a certified firearm is lost, stolen, damaged, or traded, the Officer will immediately notify the Chief of Police and Range Officer in writing.
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10. All major repairs shall be by a certified Armorer. A written record of the repair shall be forwarded to the Range Officer.

By Order of:

Chief of Police



Sherman Police Department

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www.shermanil.org

Eric C. Smith, Chief of Police

June 17, 2008

WEAPONS AUTHORIZATION

Pursuant to the Sherman Police Department's firearm's policy, the following sworn officer **ERIC C. SMITH #750** is authorized to carry the weapon described below in addition to his duty weapon or when off-duty.

MAKE	
TYPE	
CALIBER	
SERIAL #	
FINISH	
COMMENT	

This officer has demonstrated knowledge and proficiency in the use of this weapon. A record of annual range qualification is a requirement and will be maintained with this authorization.

By Order of:

Eric C. Smith
Chief of Police

Subject: Police Patrol Rifles	Date Issued: 6/03/08	Number:
Reference:	Amends: 6/16/03	Number of Pages: 2

PURPOSE

To establish guidelines for the utilization of Patrol Rifles, to include the training and certification of officers who will be authorized to utilize the rifles.

POLICY

The Sherman Police Department recognizes that violent subjects who are armed or potentially armed pose an extra ordinary level of danger to citizens and officers that requires special training and equipment. It shall be the policy of the Sherman Police Department to equip, train and certify officers in the utilization of the Police Patrol Rifle to respond to these potentially violent confrontations.

DEFINITIONS

Police Patrol Rifle – A department owned or an authorized personally owned, magazine fed rifle in .223 caliber (5.56mm).

Subject – The person who is the focus of the police operation.

RDO: Rifle Deployment Officer – Officers who have successfully completed the Department approved training course and are certified/authorized to deploy the Police Patrol Rifle.

PROCEDURES

Police Patrol Rifles may only be used by trained and certified officers during incidents involving armed suspects or in any situation where there is a potential of encountering an armed suspect.

Police Patrol Rifles will not be deployed for the purpose of destroying injured or vicious animals.

- A. Only department owned and authorized personally owned rifles with department purchased ammunition are authorized for use by the RDO's.
- B. Training
 1. To become certified to utilize a Police Patrol Rifle, officers must complete the department approved training course.

2. To maintain certification, RDO's must pass regularly scheduled qualification course and participate in an annual refresher training session.

C. Storage

1. The Police Patrol Rifle will be stored in the following manner:
 - a. The rifle will be secured in a protective case with the bolt forward on an empty chamber and the fire selector lever on safe. Three magazines of ammunition will be stored in the case, not in the magazine well. Each magazine will be loaded with ammunition.
 - b. Police Patrol Rifles will be transported by the on-duty RDO in the protective case and secured in the trunk of the squad car.
2. To access the rifle, the RDO must remove the rifle from the protective case. With the selector lever on safe, the RDO will lock a magazine into the magazine well and chamber a round. The second magazine will be carried or locked into a magazine carrier or similar device. When the RDO determines that the rifle is no longer required, the rifle will be unloaded and secured in the protective case in accordance with the storage process outlined above.
3. At the end of the RDO's tour of duty, the cased rifle must be removed from the squad car and secured in the designated storage area.

D. Reporting Requirements

1. A departmental PIPS Incident Report will be completed to justify deployment of the Police Patrol Rifle.
2. The PIPS Incident Report will contain all necessary information to articulate authorized deployment of the Police Patrol Rifle in compliance with this policy.

Subject: Active Shooter Incident Policy.	Date Issued: 6/03/08	Number:
Reference:	Amends:	Number of Pages: 3

PURPOSE

To establish guidelines for Sherman Police Department personnel responding to active shooter incidents.

POLICY

It is the policy of the Sherman Police Department to protect life by any legal means possible. Officers responding to an active shooter incident shall

[REDACTED]

[REDACTED]

1. [REDACTED]
2. [REDACTED]
3. [REDACTED]
4. [REDACTED]

[REDACTED]

DEFINITIONS

[REDACTED]

LEGALITIES

[REDACTED]

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COUNSELING

All personnel involved in a deadly force encounter must attend at least one counseling session with a qualified counseling professional of the Department's choosing. Personnel may also be directed to counseling if mass carnage is encountered, even if deadly force is not used.

Critical Incident Stress Debriefing may suffice, however, additional counseling may be deemed necessary or beneficial.

No reports on the sessions will be made back to the Department, except to verify attendance.

By Order of:

Chief of Police



Sherman Police Department

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Eric C. Smith, Chief of Police

July 9, 2013

PATROL RIFLE AUTHORIZATION

Pursuant to the Sherman Police Department's firearm's policy, the following sworn officer is authorized to carry the personally-owned patrol rifle described below in addition to his duty weapon.

OFFICER	
MAKE	
TYPE	
CALIBER	
SERIAL #	
FINISH	
COMMENT	

This officer has demonstrated knowledge and proficiency in the use of this weapon. A record of annual range qualification is a requirement and will be maintained with this authorization.

It is understood that the personally-owned patrol rifle will meet the department's guidelines and all internal components will be unmodified.

OFFICER SIGNATURE: _____ DATE: _____

AUTHORIZED BY:

Eric C. Smith
Chief of Police